

## Casual Exam Invigilator Salary: Grade B SCP 3-£10.78 per hour

The school wishes to appoint Casual Exam Invigilators to assist in the process of internal and external examinations. The role of an exam invigilator will require you to provide a professional examination service ensuring a calm environment to give students the best possible opportunity to be successful in their exams. You must follow the required guidelines/regulations/procedures for the integrity and security of examinations.

Applicants will need to be flexible, calm, punctual, reliable, well organised and able to deal with students in a calm and professional manner. You must be able to work upon own initiative as well as part of a team.

The school has strong links with the local community with a heritage of 450 years and is successful and popular with parents. You will be joining a Staff Team that is committed, welcoming, supportive and friendly. We are an ambitious community committed to young people and supporting them on their journey to achieve their dreams and ambitions.

We strive to meet the needs of every learner; drive them, motivate them and support them to achieve. We celebrate all success and truly believe that every student matters and that it is our job as educators to ensure they know and feel that they matter.

Rivington & Blackrod is part of the Leverhulme Academy Trust and we believe that nurturing and supporting staff in team work and collaboration is essential if we are to provide the highest standard of education for all students within the Trust.

A full information pack which includes the job description and person specification is on the Leverhulme Trust [website](#).

To apply, please click on the link, and register for an account to complete our online application form: [www.leverhulmeacademytrust.org/Vacancies/](http://www.leverhulmeacademytrust.org/Vacancies/)

**Closing date: Midnight on Sunday 16<sup>th</sup> April 2023**

*The trust is committed to safer recruitment and pre-employment checks will be undertaken before any appointment is confirmed. The post is subject to an Enhanced Disclosure Barring Service clearance. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

*The Trust is an equal opportunity employer and encourages applications from as diverse a group as possible. Rivington and Blackrod High School is part of Leverhulme Academy Trust, we believe that nurturing and supporting staff in team work and collaboration is essential if we are to provide the highest standard of education for all students within the Trust.*

**Discovering dreams • Achieving ambitions • Transforming lives**